

6

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

#35

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant						0
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home			H	H		0
Lead Grant (2007-2010)	V	V	D	D	V	0
Lead Grant/CDBG	A	A	A	A	A	0
Home/CDBG	C	C	Y	Y	C	0
Lunch						0
Other	8	8	8	8	8	40

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant						0
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home				H	H	0
Lead Grant (2007-2010)	V	V	D	D	V	0
Lead Grant/CDBG	A	A	A	A	A	0
Home/CDBG	C	C	Y	Y	C	0
Lunch						0
Other	8	8	8	8	8	40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

*Dinah Bolton 12/19/08*  
Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 12/22/08 to 1/2/09**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

#34

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80
---------------

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)	S					0
Lead Grant/CDBG	I					0
Home/CDBG	C					0
Lunch	K	1	1	1	1	4
Other	8					8

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Dinah Bolton 12/19/08

Employee Signature/Date

  Supervisor Signature/Date

Division/Section: **Development: 12/08/08 to 12/19/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Planning and Development Department Bi-Weekly Work Summary  
 Personnel Activity Report Form

#33

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	4			18
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home			V	H	H	0
Lead Grant (2007-2010)			A	D	D	0
Lead Grant/CDBG			C	A	A	0
Home/CDBG				Y	Y	0
Lunch	1	1				2
Other			4	8	8	20

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG		D				0
Home/CDBG		L				0
Lunch			1	1	1	4
Other		8				8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Dinah Bolton 12/5/08

Employee Signature/Date

Supervisor Signature/Date

Division/Section: Development: 11/24/08 to 12/5/08  
 From: Dinah Bolton  
 To: Brian Watkins

#32

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7		7	7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home		H				0
Lead Grant (2007-2010)		D				0
Lead Grant/CDBG		A				0
Home/CDBG		Y				0
Lunch	1		1	1	1	4
Other		8				8

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	4	7	7	7	7	32
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG	V					0
Home/CDBG	A					0
Lunch	C	1	1	1	1	4
Other	4					4

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Dinah Bolton

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 11/10/08 to 11/21/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7		7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG		T				0
Home/CDBG		R				0
Lunch	1	1		1	1	4
Other			8		8	

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7			7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)			H			0
Lead Grant/CDBG			D			0
Home/CDBG			a			0
Lunch		1	Y	1	1	4
Other			8			8

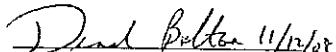
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: Development: 10/27/08 to 11/7/08  
From: Dinali Bolton  
To: Brian Watkins

  
Employee Signature/Date 11/11/08  
Supervisor Signature/Date

# 30

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant				7	7	14
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG	T	T	T			0
Home/CDBG	R	R	R			0
Lunch				1	1	2
Other	8	8	8			24

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	4	7	7	7	7	32
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)	C					0
Lead Grant/CDBG	O					0
Home/CDBG	M					0
Lunch	P	1	1	1	1	4
Other	4					4

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Dinah Bolton 11/3/08

Employee Signature/Date

Supervisor Signature/Date

Used  
7 Vacation days  
3 O.L days  
1 sick day  
8 Comp time hours  
11/3/08

on:	Development: 10/13/08 to 10/24/08
From:	Dinah Bolton
To:	Brian Watkins

#29

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	4	7	32
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG			C			0
Home/CDBG			T			0
Lunch	1	1	1		1	4
Other				4		4

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					S	0
Lead Grant/CDBG					I	0
Home/CDBG					C	0
Lunch	1	1	1	1	K	4
Other					8	8

Bond (Enter Project Name Below)						
					0	
					0	
					0	

Bond (Enter Project Name Below)						
					0	
					0	
					0	

Total 40

Total 40

Division/Section: **Development: 9/29/08 to 10/10/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

*Dinah Bolton 10/16/08*  
 Employee Signature/Date

Supervisor Signature/Date

#25

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7		7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG			D			0
Home/CDBG			L			0
Lunch	1	1	1		1	4
Other			8		8	

<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

*Dinah Bolton 10/3/08*

Employee Signature/Date

Supervisor Signature/Date

**Total 40**

**Total 40**

Division/Section: **Development: 9/15/08 to 9/26/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

# 27

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7		21
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)	H					0
Lead Grant/CDBG	D			D	0	
Home/CDBG	A			L	0	
Lunch	Y	1	1	1		3
Other	8				8	16

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG					D	0
Home/CDBG					L	0
Lunch			1	1	1	1
Other					8	8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: Development: 9/1/08 to 9/12/08  
From: Dinah Bolton  
To: Brian Watkins

Dinah Bolton 9/14/08  
Employee Signature/Date

Supervisor Signature/Date

# 24

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: Development: 8/18/08 to 8/29/08  
From: Dinah Bolton  
To: Brian Watkins

Dinah Bolton 9/3/08

Employee Signature/Date

Supervisor Signature/Date

\$25

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant				7	7	14
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)	V	V	V			0
Lead Grant/CDBG	A	A	A			0
Home/CDBG	C	C	C			0
Lunch				1	1	2
Other	8	8	8			24

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch		1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>					
					0
					0
					0

Total 40

<b>Bond (Enter Project Name Below)</b>					
					0
					0
					0

Total 40

*Dinah Bolton 8/14/08*

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 8/4/08 to 8/15/08**

From: **Dinah Bolton**

To: **Brian Watkins**

# 24

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

**Total Hrs. 80**

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7				14
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					V V V	0
Lead Grant/CDBG					A A A	0
Home/CDBG					C C C	0
Lunch		1	1			2
Other					8 8 8	24

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: Development: 7/21/08 to 8/1/08

From: Dinah Bolton

To: Brian Watkins

Employee Signature/Date

Supervisor Signature/Date

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

# 23

**Total Hrs. 80**

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund	P					0
Lead Grant (2004-2007)	O					0
Home						0
Lead Grant (2007-2010)	V					0
Lead Grant/CDBG	A					0
Home/CDBG	C					0
Lunch		1	1	1	1	4
Other	8					8

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch		1	1	1	1	5
Other						0

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Division/Section: **Development: 7/7/08 to 7/18/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

*Dinah Bolton 7/28/08*

Employee Signature/Date

Supervisor Signature/Date

# 22

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	4	7	5.5	30.5
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)			C		C	0
Lead Grant/CDBG			T		T	0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other			3		1.5	4.5

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch		1	1	1	1	4
Other						8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section:	Development: 6/23/08 to 7/4/08
From:	Dinah Bolton
To:	Brian Watkins

Dinah Bolton 7/8/08

Employee Signature/Date

Supervisor Signature/Date

#21

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<i>Bond (Enter Project Name Below)</i>					
					0
					0
					0

Total 40

<i>Bond (Enter Project Name Below)</i>					
					0
					0
					0

Total 40

Division/Section: **Development: 6/9/08 to 6/20/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Dinah Bolton 6/25/08

Employee Signature/Date

Supervisor Signature/Date

H20

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7		21	
ESG					0	
General Fund					0	
Lead Grant (2004-2007)					0	
Home					0	
Lead Grant (2007-2010)	H			V	0	
Lead Grant/CDBG	D			A	0	
Home/CDBG	A			C	0	
Lunch	Y	1	1	1	3	
Other	8			8	16	

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	5	7	7	7	33
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG			C			0
Home/CDBG			T			0
Lunch		1		1	1	4
Other			3			3

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

*Dinah Bolton 6/6/08*

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 5/26/08 to 6/6/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

# 19

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	6		27
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					C V	0
Lead Grant/CDBG					T A	0
Home/CDBG					C	0
Lunch		1	1	1	1	4
Other					1	8
						9

Bond (Enter Project Name Below)					
					0
					0
					0

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Total 40

Division/Section: Development: 5/12/08 to 5/23/08

From: Dinah Bolton

To: Brian Watkins

Dinah Bolton 5/23/08  
Employee Signature/Date

Supervisor Signature/Date

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

#18

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7		4	25
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					V	0
Lead Grant/CDBG					A	0
Home/CDBG					C	0
Lunch		1	1	1		3
Other					8	4
						12

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: Development: 4/28/08 to 5/9/08  
From: Dinah Bolton  
To: Brian Watkins

Dinah Bolton 5/12/08

Employee Signature/Date

Supervisor Signature/Date

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					V	0
Lead Grant/CDBG					A	0
Home/CDBG					C	0
Lunch	1	1	1	1		4
Other					8	8

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Dinah Bolton 5/1/08

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 4/14/08 to 04/25/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)					S	0
Lead Grant/CDBG					I	0
Home/CDBG					C	0
Lunch	1	1	1	1	K	4
Other					8	8

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Division/Section: **Development: 3/31/08 to 04/11/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

*Dinah Bolton 5/4/08*  
 Employee Signature/Date

Supervisor Signature/Date

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home					H	0
Lead Grant (2007-2010)					D	0
Lead Grant/CDBG					A	0
Home/CDBG					Y	0
Lunch	1	1	1	1		4
Other					8	8

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<i>Bond (Enter Project Name Below)</i>	
	0
	0
	0

<i>Bond (Enter Project Name Below)</i>	
	0
	0
	0

Total 40

Total 40

*D. Bolton 5/2/08*  
 Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 3/17/08 to 03/28/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

Total 40

Total 40

Division/Section: **Development: 3/3/08 to 03/14/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Dinah Bolton 3/25/08

Employee Signature/Date

Supervisor Signature/Date

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

Total 40

Total 40

Division/Section: **Development: 2/18/08 to 02/29/08**

From: **Dinah Bolton**

To: **Brian Watkins**

*Dinah Bolton 3/6/08*

Employee Signature/Date

Supervisor Signature/Date

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch		1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Division/Section: **Development: 2/4/08 to 02/15/08**  
From: **Dinah Bolton**  
To: **Brian Watkins**

D. Bolton 3/6/08  
Employee Signature/Date

Supervisor Signature/Date

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	28	
ESG					0	
General Fund					0	
Lead Grant (2004-2007)					0	
Home	H				0	
Lead Grant (2007-2010)	D				0	
Lead Grant/CDBG	A				0	
Home/CDBG	Y				0	
Lunch		1	1	1	4	
Other	8				8	

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7		7	28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG					J	0
Home/CDBG					D	0
Lunch		1	1	1	1	4
Other					8	8

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Bond (Enter Project Name Below)					
					0
					0
					0

Total 40

Dinah Bolton 2/1/08

Employee Signature/Date

Supervisor Signature/Date

Division/Section: Development: 1/21/08 to 02/1/08  
From: Dinah Bolton  
To: Brian Watkins

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						V 0
Lead Grant/CDBG						A 0
Home/CDBG						C 0
Lunch	1	1	1	1		4
Other						8 8

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Dinah Bolton 1/21/08

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 1/7/08 to 01/18/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant						0
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home	H	H				0
Lead Grant (2007-2010)	D	D	V	V	V	0
Lead Grant/CDBG	A	A	A	A	A	0
Home/CDBG	Y	Y	C	C	C	0
Lunch						0
Other	8	8	8	8	8	40

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant				7		7
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)	H	H			S	0
Lead Grant/CDBG	D	D			I	0
Home/CDBG	A	A			C	0
Lunch	Y	Y	1	K	K	1
Other	8	8		8	8	32

<i>Bond (Enter Project Name Below)</i>						
						0
						0
						0

Total 40

<i>Bond (Enter Project Name Below)</i>						
						0
						0
						0

Total 40

*Dinah Bolton 1/7/08*

Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Development: 12/24/07 to 01/04/08**  
 From: **Dinah Bolton**  
 To: **Brian Watkins**

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40



Employee Signature/Date

1/7/08

Supervisor Signature/Date

Division/Section: Development: 12/10/07 to 12/21/07  
From: Dinah Bolton  
To: Brian Watkins

**Planning and Development Department Bi-Weekly Work Summary**  
**Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

<b>Bond (Enter Project Name Below)</b>	
	0
	0
	0

Total 40

Total 40

Division/Section: **Development: 11/26/07 to 12/07/07**

From: **Dinah Bolton**

To: **Brian Watkins**

D. Bolton 12/14/07

Employee Signature/Date

Supervisor Signature/Date

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7		21
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home	H					0
Lead Grant (2007-2010)	D				V	0
Lead Grant/CDBG	A				A	0
Home/CDBG	Y				C	0
Lunch		1	1	1		3
Other	8				8	16

<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7			21
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home					H	0
Lead Grant (2007-2010)					D	0
Lead Grant/CDBG					A	0
Home/CDBG					Y	0
Lunch		1	1	1		3
Other					8	16

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Division/Section: **Development: 11/12/07 to 11/23/07**

From: **Dinah Bolton**

To: **Brian Watkins**

Dinah Bolton 11/29/07

Employee Signature/Date

Supervisor Signature/Date